

## Program Conditions for Renewals – 2026-2027 school year

The following information pertains to **current language and culture assistants** who wish to **renew** their participation in the program for the 2026-2027 school year. Only language assistants who are currently in the Ministry program are eligible **for renewal**.

Please note that language and culture assistants who are not currently (2025-2026) in the Ministry program but have participated in the past need to apply as **NEW APPLICANTS**.

### 1. RENEWAL CONDITIONS BY COUNTRY OF CITIZENSHIP

#### CITIZENS OF COUNTRIES WITH SPECIFIC RENEWAL REQUIREMENTS:

**-Italy:** Italian language assistants can renew for this cycle on an exceptional basis.

**-China:** Chinese language assistants have a one-year maximum in the program and thus CANNOT renew. English language assistants have a two-year participation maximum in the program.

**-The Philippines:** Language assistants from the Philippines have a two-year maximum participation in the program.

**-India:** Language assistants from India have a two-year maximum participation in the program.

#### CITIZENS OF ALL OTHER COUNTRIES:

Language assistants from **Australia, Austria, Belgium, Brazil, Bulgaria, Canada (English and French), the Czech Republic, Denmark, Finland, France, Germany, Hungary, Iceland, India, Ireland, Ivory Coast, Luxembourg (English), Malta, Morocco, Norway, New Zealand, The Netherlands, Oceanic countries (Fiji, Solomon Islands, Tonga, and Vanuatu), The Philippines, Poland, Portugal, Singapore, Sweden, Switzerland, Thailand, Tunisia, The United Kingdom and The United States:**

-Must apply for renewal through the Profex 2 portal following the procedure explained below.

-Refer to [this map](#) to see which regional education offices you can request based on your country of citizenship.

-Check the [Conditions per Regional Education Offices](#) to see if you meet the requirements for your desired placements.

### 2. SELECTION CRITERIA

- **Renewing in the program is not automatic.** The Language and Culture Assistants Program in Spain promotes mobility thus first-year renewals and new applicants are prioritized. Renewal criteria varies based on the applicant's country of citizenship and the regional education office where they would like to be placed.

- There is a **total 4-year maximum** in the program although your regional education office may also have maximum year limits.
- The allocation of renewal positions is a decision made by the Regional Education Offices and the Ministry of Education of Spain. Compliance with the requirements is in no case decisive towards receiving a placement, which will depend solely on the available positions and the suitability of the candidate's profile for each school.
- In order to renew, you need a positive review on the [School Evaluation Report](#) from your current school. This report is a mandatory requirement to renew in the program.
- In general, and for both the Regional Education Offices cohorts and the Ministry of Spain cohort, placements are assigned according to your application number AND the following criteria, among others:
  1. First-year renewals in the same region
  2. First-year renewals in a different region
  3. First-year applicants
  4. 2<sup>nd</sup> and 3<sup>rd</sup> year renewals

**PLEASE NOTE:** Language assistants who withdraw from the program at any time during the school year need to be aware that that year will be counted as an additional one towards the 4-year maximum even if it was not completed until the end date. You can check your status on Profex 2 following the instructions found in the Profex 2 Handbook for Renewals.

### 3. APPLYING FOR RENEWAL

The Ministry of Education of Spain will officially announce the opening of the application period. All applications are online and use the Ministry of Education portal - Profex 2. Please use the same username (passport number for non-Schengen countries or national identify card number for Schengen countries) and the email address used for registration on Profex 2 for your first application during the 25-26 cycle.

When beginning your application on Profex 2, please select **RENOVACIÓN** (Renewal) and follow the instructions for submitting your application in the [Profex 2 Handbook for Renewals](#).

#### REQUIRED DOCUMENTATION FOR RENEWING:

1. A copy of your passport for non-Schengen citizenship or national identity card for candidates from Schengen countries. If you are from a non-Schengen country, your passport must be valid through November 1, 2027. **If the expiration date is earlier, you will need to renew your current passport.**
2. A positive evaluation on your [School Evaluation Report](#) signed and officially stamped by the principal/director. Use the form available on the website. You will need to scan it and upload it onto the corresponding section of the application portal. If you are placed in two schools, both reports must be scanned and uploaded as a single document.

3. [The Health Statement and Sworn Declaration](#) is a mandatory document for the program. If you already uploaded it to Profex 2 last year, no further action is required. However, if this document does not appear in your Profex 2 file, you must complete it and upload it to the platform.

### STEPS and PROFEX 2 TERMINOLOGY

1. Fill out the application on the portal using the [Profex 2 Handbook for Renewals](#) and upload the required documentation.
2. Once the application is submitted, it will be under the Profex status EN REVISIÓN (UNDER REVIEW).
3. If the renewal application meets all the necessary requirements and the School Evaluation Report states a positive review, your Profex status will change from EN REVISIÓN (UNDER REVIEW) to ADMITIDA (ADMITTED). The applicant will receive an automatic email stating this change in status on the Profex 2 portal.

Despite the terminology, ADMITIDA status only indicates that the requirements for renewal have been successfully met by the applicant. It does not mean that your renewal has been admitted, nor does it guarantee being awarded a placement. Simply, it means that you are now eligible to receive a placement. The allocation of renewal placements is based solely on the availability of placements, the applicant's profile for that given school and the decisions of the Regional Education Offices/the Ministry of Education.

4. When an applicant is allotted a placement, the status of the application will change to CANDIDATO SELECCIONADO (Selected candidate). The applicant will receive another email offering a placement in a region of Spain. They must **accept the placement within 2 days**. If you do not accept or respond to the email, you will be withdrawn from the program. If accepted, your status will change to PLAZA ACEPTADA (Accepted position). You are now officially renewed in the program.
5. Language assistants will receive their placement letter and specific details, such as the location and name of their school, later on.
6. The timing of when you receive a placement varies according to the applicant's country of origin and the regional education office. Placements may be awarded throughout the summer. Applicants may be contacted to fill placement withdrawals, a process which can go on through the fall.

### 4. RENEWAL CONDITIONS PER THE REGIONAL EDUCATION OFFICES

For guidelines in choosing a regional education office for renewal, please refer to the following information: [Conditions per Regional Education Offices](#).

### IMPORTANT VISA/RESIDENCY CARD INFORMATION FOR NON-SCHENGEN RENEWALS:

According to the new Immigration Regulations, a visa authorization can only be extended **once and for one year**. Therefore, those applying for their first renewal can renew their Foreigner Identity Card (TIE). However, those applying for their second or third renewal must return to their countries of origin and apply for a new visa.

Once your TIE expires, you can stay in Spain for up to 90 days but you cannot travel to other countries.

If you have requested your TIE renewal and you wish to return to your country during the renewal process, you must apply for a **Return Authorization (Regreso)**.

The return authorization is only valid for entry into Spain. It does not allow you to enter other countries, even if they belong to the European Union.

If you return to Spain with the Return Authorization and arrive by plane, remember that you may have problems if you have a stop or layover through an airport of another Schengen country within the European Union. The return authorization is only recognized at Spanish border crossings. Other border crossings in Schengen countries could deny you entry.

Please contact your local “Oficina de Extranjería” for complete information.