

Language Assistant Program in Spain for Australians
2026-2027
July 2026 Orientation for Selected candidates



EMBAJADA
DE ESPAÑA
EN AUSTRALIA

CONSEJERÍA DE EDUCACIÓN



Language Assistant Program in Spain for Australians 2026-2027

Congratulations!

You are finally going to Spain!

What's next?



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Your status in PROFEX should by now be "Plaza aceptada" 

Which cohort do you belong to?

Ministry of Education cohort Cupo Ministerio

Your monthly stipend will come from the Ministry of Education, Vocational Training and Sports

Your contact will be:

auxiliares.extra@educacion.gob.es

Regional Education Office cohort Cupo Comunidad

Your monthly stipend will come from the regional education office (Comunidad Autónoma) where your school is located

Check Regional Education Offices
Contacts on our website
or next slide

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CONTACT INFORMATION FOR REGIONAL EDUCATION OFFICES

Aragón	<u>auxiliaresconversacion@aragon.es</u>
Asturias	<u>idiomas@educastur.org</u>
Canarias	<u>auxlengext.educacion@gobiernodecanarias.org</u>
Cantabria	<u>asesoria.llee@educantabria.es</u>
Castilla-La Mancha	<u>auxiliaresdeconversacionclm@jccm.es</u>
Castilla y León	<u>auxiliares.conversacion@jcyl.es</u>
Cataluña	<u>auxiliars.conversa@xtec.cat</u>
Comunidad Valenciana	<u>auxiliars@gva.es</u>
Extremadura	<u>auxiliarconversacion@juntaex.es</u>
Islas Baleares	<u>sp1@dgpice.caib.es</u>
La Rioja	<u>lenguas.extranjeras@larioja.org</u>
Navarra	<u>eechenie@navarra.es</u>
País Vasco	<u>hizkuntzalaguntzaile@euskadi.eus</u>



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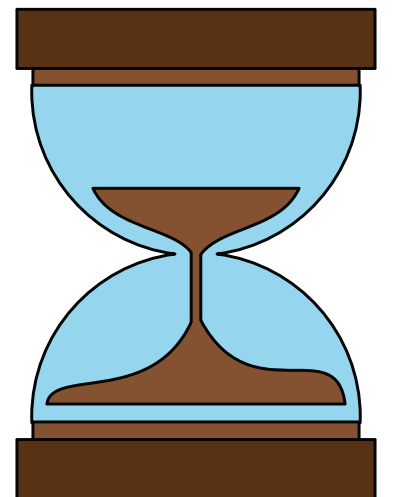
Language Assistant Program in Spain for 2026-2027

Letter of Appointment / Placement letter - Carta de "nombramiento"

Provided during July or August

It includes:

- assigned school
- start and end dates (1 November to 31 May)
- hours of class per week
- monthly stipend amount
- contact e-mail addresses



You will need this document to apply for your visa



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Letter of Appointment / Placement letter - Carta de "nombramiento"
for Ministry of Education Cohort

You will receive an email from the Ministry of Education when your
Placement letter is ready and you will have to download it from Profex

Ministry of Education Logo



Downloading
instructions on
our Website



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Letter of Appointment / Placement letter - Carta de "nombramiento"
for Regional Education Offices Cohort

You will receive an email from your Regional Education Office
Follow their instructions as they vary from one region to another

Example of one Regional Education Office Logo



Direcció General d'Ordenació
Educativa i Política Lingüística

PROGRAMA DE AUXILIARES DE CONVERSACIÓN EXTRANJEROS EN LA COMUNITAT VALENCIANA
(ESPAÑA) 2025-2026
CARTA DE NOMBRAMIENTO



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Contact your school

Bear in mind that in most Spanish schools only the **school management** will be present in **July**

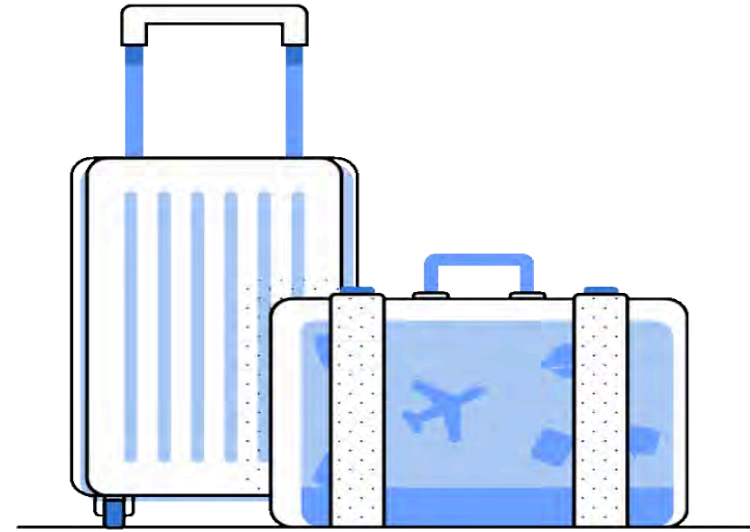
Schools are **closed in August**, during the summer vacation, so you may not get an immediate answer

1 November is a public holiday in Spain and it falls on a Sunday in 2026. Your first day of school would be Monday 2 November, but check with your school and ask them to send you the school calendar.



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Before travelling



We advise you
not to buy your
flight ticket
until you have
your visa

VISA APPLICATION



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When to apply for your visa

Applications can be submitted as early as 3 months before the start of the program, and they must be submitted at least 2 months before the start of the program



August

Education Office
Visa application
summary.



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Where and how to apply for your visa

Residents in the ACT & in Queanbeyan (NSW)

Information at the consular services website and this document

1. Gather all the required documents
2. Ask for an appointment at: emb.canberra.sc@maec.es
3. Come in person on the appointed date to:
Arkana 15, Yarralumla, ACT 2600

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Where and how to apply for your visa

Residents in QLD, in NT & in NSW (except Queanbeyan)

Information at the consular services website

1. Gather all the required documents
2. Send all required documents by post to:
Spanish General Consulate - Visa Department,
24/31 Market Street (St Martins Tower), Sydney, NSW 2000
3. You may be contacted by email to go in person or if any additional documents are needed. Contact email: cog.sydney.vis@maec.es

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Where and how to apply for your visa **Residents in VIC, in TAS, in SA & in WA** Information at the [consular services website](#)

1. Gather all the required documents
2. Ask for an appointment at: cog.melbourne.visappt@maec.es
3. Come in person on the appointed date to:
Consulate General of Spain
Level 7, 564 St. Kilda Road, Melbourne, VIC 3004



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*Do you have your Visa?
Buy your ticket!*



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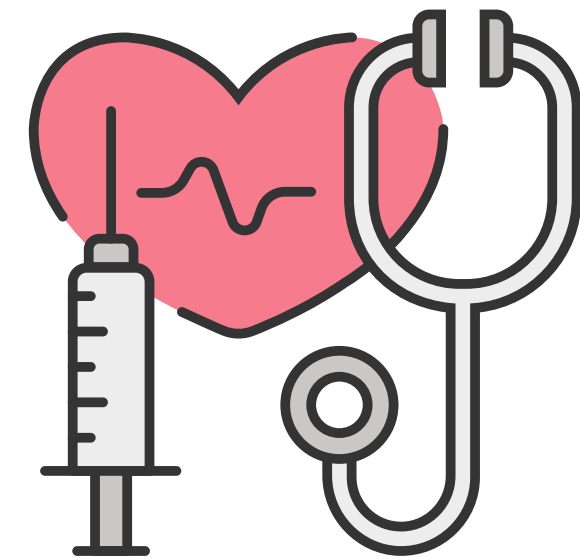
Try to be financially ready

Your first stipend may take two or three months, plus you will have to face initial expenses: rent, deposit, ...

Be prepared to support yourself for at least three months



Make sure you're covered.
Purchase travel insurance to cover any periods not included in the Program's insurance



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Withdrawing from the program ???



1.-Write to your regional program supervisor, indicating the exact date of termination and cc-ing:

- your school
- the education advisor in Melbourne or Canberra

2.-If you belong to the Ministry cohort, you will also need to write to:
renuncias.auxminis@educacion.gob.es



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In Spain



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1.-Attend the ORIENTATION SESSION of your region

- If you belong to the Ministry cohort, attend the orientation session in Madrid or online.
- If you belong to the Regional Education Office cohort, follow the information they will give you. They usually hold orientation sessions.

You will be given instructions and advice and you will meet other language assistants

2.-If you are in Spain before the 1 November, visit your school and introduce yourself



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Essential procedures in Spain:

- Once you find accommodation and you have your lease agreement, register your residence with the local town hall (ayuntamiento)

This is called "**Empadronamiento**"

- Apply for your Foreign Nationals' Identity Card (**TIE**) at your nearest immigration office or police station
- Open a Bank Account



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Request an appointment to apply for your Foreign Nationals' Identity Card (TIE) at the immigration office or police station

Catie Chapman's video will be helpful

Ask your mentor teacher
at the school to help you
arrange an appointment



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CONTACT US



Follow us!



<https://www.educacionfpydeportes.gob.es/australia/portada.html>



<https://www.instagram.com/spainedinaustralasia/>



<https://www.facebook.com/EducationSpaininAustraliaandN.Zealand>



<https://www.linkedin.com/company/consejer%C3%A1Da-de-educaci%C3%B3n-en-australasia/>



https://x.com/education_spain

Australian LAP

PLEASE, send us
pictures and videos of
your experience in Spain

THANK
YOU



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Online Spanish Courses



The screenshot shows the website sidney.cervantes.es for the Instituto Cervantes. The header includes navigation links: ABOUT US, WEB SITE, NEWSLETTER, STUDENTS ACCESS, and SEARCH. Below the header, there are links for Teachers, Spanish Classes, Kids, English Classes, Melbourne, Official Exams, Culture, and Library. The main content area is titled "Online Spanish Courses: Live Video Classes" and describes the comprehensive Spanish language courses offered by the Instituto Cervantes in Sydney. It mentions that the courses are taught through live video classes, offering the benefits of participating from anywhere in the world, without having to travel. The classes are highly interactive, allowing for real-time communication between the teacher and students, and a virtual classroom with materials and resources for student interaction with classmates and teachers. It also mentions that the electronic library provides a wide range of specific Spanish as a Foreign Language materials and resources to assist our students at any level, from beginners to proficient. A note states: "For new students enrolling in a level other than A1.1, a certificate or level test with us is required." Below this, there is a section for "30-hour General Spanish Courses" with a link to "Online (Zoom)". A footer note says: "For information about each **course content** please click on the cart icon." The left sidebar contains links for English Español, LEARN SPANISH, Spanish Courses for Adults, How to Enrol, Spanish Virtual Course AVE Global with tutor, Spanish placement test, Terms & Conditions, Work & Holiday Visa for Spain, and Special & Tailored Courses.

Instituto Cervantes will offer an online 60-hour Spanish beginners' course with special discount for Language Assistants who have accepted a position

Information & Enrolment: ic.sydney@cervantes.es

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**We are sure you will do *a great job*, and
We wish you the *best experience* in Spain!**

Enjoy



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Questions?



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